

Numark Core Leadership Modules

Post course commitments

Effective delegation

To ensure you get the most from this module, we recommend you take personal responsibility to implement your learning back into your pharmacy to achieve real benefit. Think about what you have learnt, what you could do differently to improve things for yourself, your team and ultimately the business.

Your commitments

Please complete **ONE** of the commitments below **OR** if you have a specific action you would like to do that is not listed, then write your own personal commitment in the box below.

- ☐ **Select a task to delegate:** Identify a task that you feel would be suitable to delegate and identify a suitable member of your team to delegate it to. To help you use the 10 step delegation process to plan out how you will successfully do this or the PAT model for a very small task.
- ☐ **Encourage empowerment:** Review your workplace and consider if there are any tasks/activities where your team have to check with yourself before they do something or pass to you to complete when they potentially have the skills/ability to be able to manage and make decisions themselves. You may wish to involve your team in this process also to gain their thoughts.
- ☐ **My personal commitment:**

Remember to review the commitment you put into action and see what you have learnt from it. Consider what went well, what you might have done differently or where you may need further support or advice. The learning log attached will allow you to record your learning.

Learning Log

What I did to complete my commitment
What I learned from this
The benefits I have seen
How I will use this in the future